

Minutes of the Peninsula and Plains Orienteering Club AGM 14th August 2023

Time: 7:30pm

Venue: South Library, 66 Colombo Street

1. Attendance: Marcus Diprose, Aaron Prince, Iona Powell, Graeme Read, Trish Faulkner, Alister Metherill, Sarah Steele, Jenni Adams, Carsten Jorgensen, David Pugh-Williams, Briana Steven, Joseph Lynch, Fergus O'Neill, Ryan Moore, Julia Moore, Alan Moore, Jane Clifford, Jacob Knoef, Jonathan Hunt, Felix Hunt, Tane Cambridge, Chrissie Williams, Jason Brown, Linley Earnshaw, William MacManus, Richard Hensby, Jana Monro, Kaia Jorgensen, Felix Hunt, Katherin Babington, Anna Babington

2. Apologies: Gordon Thrower, Jocelyn Thrower, Sarah Wright, Melanie Bridgen, Pamela Dwyer, Steve O'Neill, Jan Harrison, Al Cory-Wright, Jean Cory-Wright, Stuart Payne, Christina Freeman, Val Fletcher, Scott Babington, Ken Dowling, Anitra Dowling, Ken Livingston, Hubertien Wichers, Dave Armstrong, Viv Prince, Raymond Nicholson, Caroline Diprose, Bruce Steven

3. Minutes of previous AGM

Moved: Marcus Diprose *Seconded:* Alister Metherill carried by voice vote

4. Matters arising

At last year's AGM discussion regarding late fees and has been left to the committee to discuss further. The committee has agreed not to change the late fees and it now applies to all members. Further discussion below.

5. Presidents Report submitted by Jenni Adams

Moved: Chrissie Williams *Seconded:* Iona Powell carried by voice vote

Jenni: thought about handing in the 2022 report again. Another good successful year for events that were put on. A lot of MTBO events and good numbers compared to other clubs in New Zealand. PAPO did not hold a major event in the last 12 months apart from SI Champs, JWOC trials and MTBO champs – so entry fee revenue was down. It was commented that PAPO has a lot of people under 40 doing orienteering compared to other clubs around the country.

Very proud of 2023 international representatives. 50% of the JWOC team and most successful JWOC team ever.

Was very sad news with two members being lost over the last 12 months – Rayner and Josie.

6. Treasurers Report submitted by Iona Powell

Moved: Iona Powell *Seconded:* Trish Faulkner carried by voice vote

Iona acknowledged Josie Boland who did some grant applications and the roll over of the membership database. And to Graeme Read who now banks the cash from events.

Thanks to Bruce Steven for help in preparation of the financial statements and the format of the reports as a lot of work had gone into that. Will appoint the same auditor.

Loss for 2023 due to lack of major events run over the twelve months to 30 June 2023. Paid a coach over summer. Paid out a lot in travel grants. Membership is slightly more than 2022 even though membership fees went up. Further details in the treasurers report already circulated.

PAPO is not a money making club but we do need income to maintain equipment, pay for coaching etc. There are differences in profitability of events, especially for the events which are put on out of Christchurch. Compare the profitability of the NZ MTBO Champs based in Christchurch to the Cauty and SI Champs based outside Christchurch. A discussion might be needed on entry fees for out of town events.

Mapping spend was less than previously. One new map was red zone MTBO map. Other expenses were map updates. Also noted the Willows map for MTBO Champs was made and Alister Metherell's time was donated. Alan Moore also said the Hillmorton map was completed.

Junior travel fund – was supposed to be capped at \$5,000 but went just over due to special circumstances. International travel grant does not have a cap.

Noted that ONZ levies will change going forward to be more equitable across all of the clubs.

Aaron Prince – the coach in residence was also doing mapping and other personal coaching to members. Helped out at events as well. The \$2,000 was well spent.

Alister Metherell – congratulations to Iona and Bruce regarding the presentation of the financial statements and the breakdown of event profitability.

Iona noted that mapping costs are not attributed to the individual events, apart from some specific circumstances, e.g. Nationals.

Membership secretary – this was Jocelyn Thrower but Jocelyn had stepped aside when we moved to Revolutionise Sport (ONZ led-initiative). The work is the reconciliation of members to payments. Jenni said it was a lot more automated and was easier to do now and Iona mentioned this was the software we send all emails and communications from. Trish Faulkner noted that this has meant a loss of personal touch to new members. However, Iona does know who is a new member when they join.

Alister – need to push ONZ to have an entry system that is linked to the members record with ONZ. Would be good to have a check as this did cause issues at the MTBO Champs.

7. Subscriptions and event fees for the coming 12 months

The current committee recommends the subscriptions are the same for 2023/2024

Membership Fees (to apply from 1 July 2022)

Membership Category	Fee
Senior (Age 21 or older)	\$60
Junior (Age 20 or younger or full-time student)	\$30
Family (one or two seniors and any number of juniors of whose primary home address is the same)	\$140
Associate (for members of other orienteering clubs giving access to member-only activities)	\$20

Moved: Jenni Adams *Seconded:* Joolz Morre Carried by voice vote.

Event Fees (change from 2022/2023 and to apply from 1 October 2023)

Entry type	Member (pre-entry only)	Non-member (or EOD)	Definition
Senior	\$15	\$25	Age 21 or older
Junior	\$8	\$12	Age 20 or younger or full-time student.
Maximum for family	\$35	\$50	Family group of up to 2 seniors and any number of juniors normally resident at the same address.

No change to individuals and families. The proposal is to drop the team fee and the introduction to orienteering fee. Neither are supported by Enter O and this will make everything more streamlined for Enter O. It will take out paying by bank transfer and you will be able to enter using VIP points as well. Means no reconciliation apart from the VIP points. Jason asked if this would impact anyone – Alan said no, the teams and intro to orienteering fees were very rarely used.

Enter on the day pricing – wanted to encourage people to pre-enter so set enter on the day pricing at non-members pricing.

Entry close date: currently as midnight at Thursday which only gives Friday to sort the maps. Change being considered to a Wednesday midnight cutoff unless anyone has any objections. Sarah Steele said hardly any cash entries on the day, usually all by VIP points. Only some who are using VIP points to enter are not pre-entered. Alister – have a code through EnterO to enter instead of a card. Alan – using VIP

points as an entry method is the first step. Aaron – upside is putting entry cutoff on Thursday is you can look at the weather but hard thing is if anything happens at CQ on the Friday there is a risk maps will not be printed. Jenni isn't particularly concerned about this as you can sort things up front.

Moved: Jenni Adams *Seconded:* Alan Moore Carried by voice vote.

8. Election of officers and committee members

Positions open:

- President – Jenni Adams *Nominated:* Marcus Diprose *Seconded:* Iona Powell
- Secretary – Jason Brown *Nominated:* Marcus Diprose *Seconded:* Jenni Adams
- Treasurer – Iona Powell *Nominated:* Jenni Adams *Seconded:* Marcus Diprose
- Social and Communications Co-ordinator – Joolz Moore *Nominated:* Jenni Adams *Seconded:* Marcus Diprose
- Events Co-ordinator – Alan Moore *Nominated:* Jenni Adams *Seconded:* Marcus Diprose
- Technical Co-ordinator – Carsten Jorgensen *Nominated:* Jenni Adams *Seconded:* Marcus Diprose
- Development and Training Co-ordinator – Tane Cambridge/Briana Steven *Nominated:* Jenni Adams *Seconded:* Marcus Diprose
- Mapping Co-ordinator – Ryan Moore *Nominated:* Marcus Diprose *Seconded:* Jenni Adams
- Committee positions with no specific roles: Jacob Kneof (with specific responsibilities to treasurer), Briana Steven, Aaron Prince *Nominated:* Jenni Adams *Seconded:* Marcus Diprose

All positions were agreed by voice vote at the meeting.

9. Appointment of auditor

RPS Accounting Limited be appointed as auditor. *Moved:* Iona Powell *Seconded:* Jenni Adams Carried by voice vote.

10. General Business

Iona: have missed the boat on getting women training for Spring Challenge attending events. Aaron – we should look as doing a rogaine at a standard event in addition to usual courses using all controls. Carsten – have events where we have a coaching clinic on the Saturday. Chrissie – to be handed to the committee for further consideration.

Jenni – will advertise committee meetings with a particular subject in the future which anyone can come along to.

Alister – new changes to Incorporated Societies Act. Marcus has volunteered to help with the club rules once ONZ has researched this area.

11. Presentation of Event of the Year

Alan – had 35 events over the last year to vote for. A lot of variation of events across the board. 4 events on new maps during the year. Older maps coming back into circulation. Voting was very close.

Top 5:

5th: SI Champs Long Distance at Tekapo

4th: MTBO Nationals Middle at Bottle Lake

3rd: JWOC trails long distance at Laidmore

2nd: Flockhill OY

1st: MTBO Long Distance at the Willows

AGM meeting closed: 8:30pm